

Connections Public Charter School

Governing Board Minutes

November 14, 2022

Kress Building 3:15 pm

Call to Order: Mr. Bailey called the meeting to order at 3:21 pm.

Members Present: Kirk Bailey, Libby Oshiyama, Pam Thatcher, Anna Madrid, Damon Murphy, Christina Wilbourn
(Xiomara Mejia, Recorder)

Members Absent: John Thatcher, Ron Kim sent his resignation via email.

Guests: Cheryl Gravela, John Woolverton, PJ Foehr

Approval of Agenda: Members reviewed the draft agenda for the November 14, 2022 meeting.

*A motion was made by Mrs. Wilbourn to approve the agenda **with new items added** for November 14, 2022. The motion was seconded by Ms. Madrid and was approved with consensus. Discussion: members discussed adding enrollment policy and procurement update under Governing Board policies.*

Approval of Minutes October 17 , 2022 meeting: Members reviewed the minutes from meeting on October 17, 2022.

*A motion was made by Ms. Madrid to approve the minutes with **one correction to the Administrators report** from the meeting on October 17, 2022. The motion was seconded by Mrs. Wilbourn and was approved with consensus. Correction: Mr. Garcia helped Mr. Murphy with Title IV, not Title I.*

Public Input: none

Correspondence & Communication: none

Commission School Lead Report: none

New Business:

Approval of New Substitute Teachers: none

Review and Revision of Governing Board Policies: Members discussed a change to the Dress Code Guidelines.

A motion was made by Mr. Bailey to table this subject. The motion was seconded by Ms. Madrid and was approved with consensus.

Members discussed Enrollment Policy.

Mr. Murphy brought forward the need to correct the enrollment policy. All documentation will be updated to reflect the Board's previous decision to have all kindergartens turn 5 on or before July 31st.

Members discussed Procurement Procedures update.

Mr. Murphy brought forward Procurement procedures update with a revision to include the date 11/14/22. A motion was made by Ms. Madrid to approve the updated procedures. The motion was seconded by Mrs. Wilbourn and was approved with consensus.

Operations Report:

Operations Status:

Financial Officer's Report: Members reviewed the financial statements for September and October, 2022.

Mr. Murphy discussed the financial report. Nothing of concern noted. A motion was made by Ms. Madrid to approve the financial reports for September and October. The motion was seconded by Mrs. Wilbourn and was approved with consensus.

Mr. Murphy discussed recent audit.

Mr. Murphy discussed the school's audit. Nothing of concern was noted by the auditors. Members discussed the findings of the audit, and noted nothing of concern. Mrs. Thatcher brought to attention 2 recommended advisories from the auditors regarding maintaining record on file for all personnel changes. A motion was made by Ms. Madrid to approve the audit with the advisories included. The motion was seconded by Mrs. Wilbourn and was approved with consensus.

Mr. Murphy brought forward Teacher Compression.

Mr. Murphy discussed the upcoming Teacher Compression salary adjustment with projected start date 12/5/22. Members discussed. A motion was made by Ms. Madrid to approve the Compression salary adjustment in the HSTA contract and implement the Teacher Compression with projected start date 12/5/22. The motion was seconded by Mrs. Wilbourn and was approved with consensus. Mrs. Thatcher abstained from the vote due to her position as a teacher.

Administrator's Report:

Current enrollment: 348

Title I Report: Mr. Murphy reported he continue to analyze the efficiency with which Title I funds are being spent.

Student Achievement Report: none

Kaumana Property Report: Mr. Murphy reported he will be meeting DAG Richardson and cultural consultant Thursday, November 17, as they continue in trying to find someone to complete the report.

Other Items:

Ms. Wilbourn brought a proposal regarding middle school parent teachers' conferences made by the teachers.

Middle school teachers are requesting Friday, December 2, 2022 as an all-day parent-teacher conference day. Members discussed the justification of making this change. A motion was made by Ms. Madrid to approve this request with date to be determined, making sure that parents are notified in a timely matter. The motion was seconded by Mrs. Thatcher and was approved with consensus. Mrs. Wilbourn abstained from voting.

Mr. Murphy brought to attention the recent addition of a staff member who was brought in to help with intervention work.

Mr. Bailey wants to discuss McRel at the next governing board meeting. He also wants to discuss a way to highlight student similarities, similar to Challenge day.

Mr. Murphy requested that members go into executive session to discuss.

A motion was made by Mr. Murphy to go into Executive Session to discuss personnel items at 4:51. The motion was seconded by Mrs. Wilbourn, was approved with consensus, and will include Ms. Mejia as recorder.

A motion was made by Mr. Murphy to go out of Executive Session at 5:23. The motion was seconded by Ms. Madrid and was approved with consensus.

A motion was made by Mr. Murphy to go back into Executive Session to discuss further personnel items at 5:25. The motion was seconded by Mrs. Thatcher, was approved with consensus, and will include Ms. Mejia as recorder.

A motion was made by Mr. Murphy to go out of Executive Session at 5:28. The motion was seconded by Ms. Madrid and was approved with consensus.

A motion was made by Mr. Murphy to nominate Mr. Thatcher as a lead person to answer Rae Yamanaka's (HSTA representative) questions that involve board operations, interim director's responsibilities, and any other question that may arise. The motion was seconded by Ms. Madrid and was approved with consensus.

A motion was made by Mrs. Wilbourn to adjourn today's meeting at 5:30pm with the next meeting being held on December 12, 2022. The motion was seconded by Ms. Madrid and was approved with consensus.

Next Meeting: December 12, 2022 at 3:15 pm.

Adjournment: 5:30pm.

Respectfully submitted by:

Mr. Kirk Bailey

Connections Governing Board Chair